

MAINTENANCE LEAD—SUMMER STUDENT

Are you Métis and a student? We are hiring summer students for our Maintenance Department in Edmonton and Calgary. Are you are looking for a challenging yet rewarding summer position where you are able to use your supervisory and maintenance skills to your maximum potential? The Maintenance Lead — Summer Student works with the Maintenance Supervisor and maintenance team to ensure appropriate, adequate and current unit work is completed.

Métis Urban Housing Corporation (MUHC) is dedicated to provide affordable, adequate and sustainable housing to low and moderate income Aboriginal families within Alberta. To achieve the mission, we are committed to work with a broad base of stakeholders to ensure the success of our organization. The Métis Nation of Alberta, on behalf of the Métis people of Alberta, is the shareholder of MUHC.

DESCRIPTION OF DUTIES

The Maintenance Lead —Summer Student, based out of Edmonton or Calgary, reports directly to the Maintenance Supervisor. You must possess a willingness to learn supervisory skills and construction/renovation knowledge to accurately complete a maintenance or renovation project.

- The Lead will assist to provide leadership and communicate clear instructions to the maintenance summer students.
- Provide effective supervision of the maintenance summer students.
- Work with the Maintenance Program Supervisor, Edmonton or Calgary, and/or the Facility Operations Manager to conduct regular unit maintenance inspections and perform work duties assigned daily to complete work requests by Maintenance department such as:
 - Complete painting and minor repair of unit's interior and exterior.
 - Repair and paint fences and decks.
 - Regrade landscaping, spring yard clean up and tree trimming. Maintain grounds on vacant units such as garbage clean up and removal, grass cutting etc.
 - Install downspouts.
 - Repair sidewalks.
 - Painting lot painting.
 - Check completed work for accuracy
 - Other duties that may be assigned from time to time. (ie. Travel to rural locations.)

HOW TO APPLY

Applicants should send a resumé and cover letter outlining how they meet the specific requirements of the position by email to: hr@metiscapital.ca or by Fax: 780-452-1076. While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.